

## Refund Declaration

**(Please fill out this form electronically and print it out to sign)**

Date: \_\_\_\_\_

To whom it may concern,

I, \_\_\_\_\_ [Student's Name], DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_,

Passport No: \_\_\_\_\_, was a student enrolled in Reach Community College  
Pty Ltd (REACH) RTO: 40747 | CRICOS: 03904B, with student ID: \_\_\_\_\_/

Enrolment Application ID: \_\_\_\_\_.

Due to ☐ visa refusal ☐ withdrawal ☐ release ☐ other \_\_\_\_\_  
(please specify), I would like to ask for a refund of my course fee.

I declare that the refund amount of \$\_\_\_\_\_ can be credited to the following  
students' course fees by REACH.

(Please list the Student's Name & Application ID)

Student Name:

Student ID:

Student Enrolment Application ID:

Thank you very much,

Sincerely,

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Student Signature (must be handwritten)